

## Financial Disclosure Filing Made Easy

Great news! Filing your Confidential Financial Disclosure Report (OGE Form 450) has never been easier!

- The NSSC recently accomplished a complete re-design of the Ethics Program Tracking System (EPTS), the tool you use to file your Financial Disclosure
- Professional usability testing was performed ensuring that the system is easy to understand and use
- **It is no longer necessary to use Entrust PKI.** All you need to get started is your WebTADS username and password
- Because this is an entirely web-based system, you may file from home or work
- In most cases, the OGE Form 450 you filled out last year is available as a .pdf for quick consultation. If you filed electronically last year, your information is already entered in this years form

**Due Date:** If you have been designated to file, your Confidential Financial Disclosure Report must be filed by **February 15, 2008.**

**NASA Requirements:** NASA requirements regarding financial disclosure can be found in [Chapter 4 of NPR 1900.3B](#) of the NODIS library.

**How to File Electronically:** Access the OGE Form 450 electronically by clicking on the link below or copying and pasting the link into your Web browser.

<https://eptsfiler.nssc.nasa.gov/>

The NSSC is dedicated to providing Unparalleled Customer Service. If you have questions concerning the technical aspects of electronic filing or otherwise need technical assistance, please contact the NSSC Customer Contact Center at 1-877-677-2123 or email [nssc-contactcenter@nasa.gov](mailto:nssc-contactcenter@nasa.gov). If you have questions on your reporting obligations, please contact a [NASA ethics official](#) at your center.